

## REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

8

3

The Finance and Administration Committee (F&A) met from 08:30-12:30 hours on October 9, and from 09:00-12:30 on October 11, under the chairmanship of Dr. Richard J. Marasco. Dr. Alexander S. Bychkov acted as rapporteur.

### **Agenda Item 1. Opening by the Chairman**

The Chairman called the meeting to order, welcomed participants and requested an introduction of members for each delegation (see *F&A Endnote 1* for list of participants). He emphasized that the Committee is responsible for reviewing financial and administrative matters in accordance with the Financial Regulations and Rules of Procedure of the Organization, and providing a report to the Governing Council for consideration and adoption.

### **Agenda Item 2. Adoption of agenda**

The Committee reviewed and adopted the agenda (*F&A Endnote 2*).

### **Agenda Item 3. Audited accounts for fiscal year 2000**

The Auditor's Report for 2000 (*F&A Endnote 3*) was circulated to all Contracting Parties in March 2001. In the auditor's opinion, the financial statements are an accurate representation of the financial position of the organization as of December 31, 2000.

The Report was reviewed and adopted by the Committee. The Committee recommends that Council approve the Report and retain the accounting firm of *Flader & Greene* as auditor for another year.

### **Agenda Item 4. Tenth Anniversary of PICES**

The Executive Secretary reported on the implementation of Council's decisions made at the Eighth and Ninth Annual Meetings (Decision 99/A/4 and Decision 00/A/5) to commemorate the tenth anniversary of PICES (*F&A Endnote 4*). The Committee commended the Secretariat for the excellent response to these decisions.

### **Agenda Item 5. Annual contributions**

As stated by Regulation 5(ii) of the Financial Regulations, all national contributions to PICES "shall be considered due as of the first day of the financial year (January 1) to which they relate". Late payments create problems for day-to-day operations of the Secretariat, and result in much lower interest income.

The Executive Secretary reported on the 2001 annual fees payment dates. Historical statistics on the payment schedule of annual fees to the Organization were reviewed (*F&A Endnote 5*). The Chairman noted that there has been an overall improvement in the timeliness of payment. Japan urged all member countries to make their annual contributions by January 1, 2002. China explained the reason for not having remitted the 2001 contribution by the time of the Annual Meeting, and indicated that payment will be made as soon as possible.

The Committee recommends that Council direct the Executive Secretary to send a letter to member countries commending them for improved performance in submitting annual contributions in 2000-2001. The Chairman suggested that Committee members advise their respective governments on the benefits of paying contributions on time.

## **Agenda Item 6. Budget**

### **a. Estimated accounts for fiscal year 2001**

The Committee reviewed and discussed the estimated accounts for *FY 2001*. There is to be a projected surplus of \$1,300. The Committee recommends that Council accept the estimated expenditures for *FY 2001*.

### **b. Budget for fiscal year 2002**

The Committee reviewed the proposed *FY 2002* budget of \$623,000 (*F&A Endnote 6*) and recommends its approval by Council. A modest increase of about 3% over the previous year is consistent with the guideline accepted at the PICES Eighth Annual Meeting (Decision 99/A/2(ii), 1999 Annual Report, p. 30), and would maintain a constant budget after adjusting for inflation. The Executive Secretary noted that the total Consumer Price Index (CPI) was 2.8% in August 2001, as published by Statistics Canada on behalf of the Bank of Canada. The Canadian delegation stated that the actual CPI for 2002 could be higher than 2.8%.

A transfer of \$59,000 from the Working Capital Fund is recommended to reduce the total annual contribution to \$564,000, setting the 2002 fees at \$94,000 per Contracting Party (3.0% higher than in *FY 2001*).

The proposed budget does not include expenditures for the Intern Program or production of the North Pacific Ecosystem Status Report (a high priority PICES scientific project currently under discussion by the Science Board).

The Japanese delegation suggested that, as many member countries are under severe financial conditions, the budget of international organizations should be the minimum necessary. Therefore, the Japanese Government is requesting that many international organizations keep their nominal budget increase equal to zero, and that PICES cannot be an exception.

### **c. Forecast budget for fiscal year 2002**

The *FY 2003* forecast budget of \$639,000 was examined by the Committee and is submitted to Council for information only. Consistency with guidelines adopted by Council in 1999 (Decision 99/A/2(ii)) necessitates setting the 2003 fee at \$96,800 per Contracting Party and requires a transfer of \$58,200 from the Working Capital Fund. The Committee believes that the practice of transferring surpluses from the Working Capital Fund to the General Fund is a viable approach to balance accounts. However, it was noted that the projected 2002 miscellaneous income of \$51,100 is lower than the required transfer.

The *FY 2003* budget will be further considered at PICES XI.

### **d. Interest and other income**

During a fiscal year, the amount of funds in PICES accounts may be increased by miscellaneous income (tax rebates, income tax levies from foreign staff and bank interest), voluntary contributions and grants.

Miscellaneous income in 2001 was about \$50,000. It is likely to remain at the same level in 2002. The Committee also noted significant voluntary contributions and outside funding for various activities initiated by PICES.

### **e. Working Capital Fund**

The estimated miscellaneous income credited to the Working Capital Fund in *FY 2001* is about \$41,600. In addition, the *FY 2001* budget surplus of \$1,300 will be transferred to the Fund at the end of the fiscal year. Voluntary contributions and grants received for financing special events in 2000 and 2001, and credited to the Working Capital Fund, are reflected in the Report on Administration (*GC Endnote 3*).

The balance in the Working Capital Fund is forecast to be about \$196,700 at the end of 2001.

The Committee recommends that the amount of \$59,000 be transferred to the General Fund and \$16,600 be transferred to the Trust Fund. After these transfers, the Working Capital Fund will total approximately \$122,400, including the \$12,300 contributed by the National Marine Fisheries Service (NOAA, U.S.A.) to finance the North Pacific Ecosystem Status Report through the proposed PICES Visiting Scientist Program.

#### **f. Home Leave Relocation Fund**

The status of the Home Leave Relocation Fund was reviewed. It was noted that expenditures in *FY 2001* would be offset by bank interest earned by the Fund and in part by the transferred income tax levies. The Fund will be at its maximum level of \$110,000 by the end of the fiscal year. No relocation expenses are expected in *FY 2002*.

#### **g. Trust Fund**

In *FY 2001*, approximately \$50,000 from the Trust Fund will be used to finance the Intern Program, to bring young scientists from all PICES member countries and scientists from countries with “economies in transition” to the PICES Tenth Annual Meeting, and to support WG/TT activities. These expenditures are compensated partly by the voluntary contributions from Canada and U.S.A. for the Intern Program, travel grants from the Scientific Committee of Oceanic Research (SCOR) and Fisheries and Oceans Canada (DFO), and bank interest. Total income is estimated at a level of \$38,400. As a result, the Trust Fund will be reduced by about \$11,600. A transfer of \$16,600 from the residual Working Capital Fund surplus to the Trust Fund is recommended to recover all 2001 expenses and restore the Trust Fund to a level of \$105,000 at the end of the fiscal year (this amount includes \$5,000 provided by DFO for Canadian academics and not used in 2001).

Without voluntary contributions and transferring the residual surplus from the Working Capital Fund, the 2002 Trust Fund will be reduced to about \$68,000. Working Capital Fund surplus transfers have allowed the Trust Fund to be

replenished for the last several years. It is unlikely that surpluses of this magnitude will exist in the future, so activities supported by the Trust Fund will be reduced accordingly, unless other sources of funds can be found.

#### **Agenda Item 7. Fund-raising activity**

The Executive Secretary reported on fund-raising efforts in 2001. External and additional funding received for various activities initiated by PICES is reflected in the Report on Administration (*GC Endnote 3*).

The Fund-Raising Committee (FRC) was established in 1999 to seek external funding consistent with the goals of the Organization (Decision 99/A/8). The F&A Committee recommends that Council disband the FRC Committee and assign its functions to the F&A Committee. To facilitate fund-raising activities, the Science Board has to be tasked with the responsibility of providing fully developed project proposals.

#### **Agenda Item 8. PICES Intern Program**

The Committee agreed that PICES and member countries benefit from the Intern Program, and that it should be continued.

PICES was able to continue the Intern Program in 2001 because, in addition to their annual fees, Canada and U.S.A. contributed \$10,000 and \$12,000, respectively, to the Trust Fund to finance the Program. At the moment, there is no special allocation for the Intern Program in the proposed *FY 2002* budget and forecast *FY 2003* budget. Moreover, Science Board is concerned that financing the Intern Program from the Trust Fund means reducing Trust Fund support for other activities. Permanent funding of the Intern Program requires replenishing the Trust Fund on a regular basis or developing some other mechanism to support it. Canada suggested that the PICES Intern Program should gradually be built into the annual budget. Russia and the United States supported this suggestion. China expressed a desire to finance the Program from voluntary contributions and/or the Trust Fund. This view was shared by Japan. Korea was

silent on the subject. The Committee did not reach a consensus on Canada's proposal.

Although the member countries made no firm commitments, Canada and the United States indicated a willingness to contribute if funds become available at fiscal year end.

#### **Agenda Item 9. PICES Visiting Scientist Program**

The Committee reviewed the proposed Visiting Scientists Program and suggested several editorial changes. Japan indicated that the implementation of the Program should not increase the budget. The Committee recommends that Council approve the Visiting Scientists Program (*GC Appendix B*).

#### **Agenda Item 10. Schedule and financing of future Annual Meetings of the Organization**

The dates and place of the Eleventh Annual Meeting were approved by correspondence. PICES XI will be held October 18-26, 2002, in Qingdao, People's Republic of China.

At the Ninth Annual Meeting, Council also approved the offer of the Republic of Korea to explore the possibility of hosting the Twelfth Annual Meeting, and notify PICES on its final decision by the end of 2000 (Decision 00/A/4(iii)). A letter from the Korean Ministry of Maritime Affairs and Fisheries indicated a willingness in hosting PICES XII. The Committee hence recommends that the Twelfth Annual Meeting be held October 17-25, 2003, in Seoul. Sufficient budgetary information should be provided as soon as possible, to facilitate *FY 2003* budget planning.

In keeping with the six-year rotation cycle, the United States of America should be invited to explore the feasibility of hosting PICES XIII, and inform the Secretariat on this matter by the end of year 2001. The most desirable dates for the meeting are October 15-23, 2004.

Because of the long duration and large size of the Annual Meetings (between 400-500 participants in recent years), they are becoming

too expensive to hold solely within the general budget. Venue rental, equipment rental, social events and printing costs, etc., have been rising steadily. One way to reduce costs is by charging a registration fee. Not only will it provide financing for the Annual Meeting, it will also impose a certain commitment on the participants for their decision of whether to attend or not, which is very important for the planning of the meeting. At present, financial and human resources are wasted because of casual registrations and cancellations.

The Committee recommends charging a registration fee for the future PICES Annual Meetings. The proposed fees are reflected in the following table:

Type	CDN \$
Early registrants	100
One-day fee	75
Late registrants	150
Students	40

Fees will be collected by the Secretariat and credited to the Working Capital Fund. These funds will be used to support the Intern Program and high priority projects.

#### **Agenda Item 11. Assistant Executive Secretary position**

The Executive Secretary informed the Committee that according to the PICES operational procedures, the term of office for the Assistant Executive Secretary is three years and may be extended or renewed at the discretion of Council. Dr. Stewart M. (Skip) McKinnell was appointed as the Assistant Executive Secretary, effective September 7, 1999, and his term will come to an end in September 2002, immediately prior to PICES XI. The Committee recommends that Council offer Dr. McKinnell a second term.

#### **Agenda Item 12. Space, facilities & services**

Space and certain general administrative services are traditionally provided to the Secretariat by the Government of Canada through Fisheries and Oceans Canada (DFO).

The agreement commenced April 1, 1992, and continues indefinitely with a review every three years. Since 1998, PICES has been paying a comprehensive fixed cost of \$4,000 per year for office space and janitorial/maintenance/mail/network services at the Institute of Ocean Sciences (IOS). Postage and phone/fax bills have been paid separately upon receipt of an invoice, and this part of communication costs was at a level of \$21,000-23,000.

This year, PICES and DFO signed a new agreement that covers the period between April 1, 2001, and March 31, 2004. According to this agreement, PICES pays an annual sum of \$23,000 (in quarterly payments of \$5,750 due on the 1<sup>st</sup> day of April, July, October and January), which includes a solid figure for postage (\$18,500), phone/fax (\$2,500) and janitorial/maintenance services (\$2,000).

On October 4, 2000, PICES was officially notified by network security staff at Fisheries and Oceans Canada that the domain name “@ios.bc.ca” would be discontinued effective December 31, 2000. PICES requested and received an extension to October 15, 2001. The main consequences for PICES was that its website and e-mail would cease to function as of

that date. Three alternatives were discussed with DFO staff: (i) PICES joining the Fisheries and Oceans Canada domain “@pac.dfo-mpo.gc.ca”; (ii) DFO supporting an independent PICES domain; and (iii) PICES using a commercial Internet service provider. The latter of these alternatives was the obvious choice for a variety of reasons. On December 8, 2000, PICES applied to legal authorities at IANA, the “.int” domain registry (the domain name “.int” had been established specifically for international organizations), to determine if PICES qualified and, if so, to register “@pices.int” as our domain name. Approval and registry of the domain name was an inefficient process but finally occurred in June 2001, just before our new website and e-mail addresses became active on June 11, 2001. The old site and names remained valid until October 15, 2001. The initial cost of equipment and installation was \$2,700. The monthly cost of operation is \$140. This compares with \$2,000 annually that was formerly paid to DFO for network services.

#### **Agenda item 14. Adoption of F&A Report and recommendations to Council**

The Committee approved the F&A Report and its recommendations to Council.

#### **F&A Endnote 1**

#### **Participation List**

##### Canada

Elisabeth Marsollier  
Laura Richards  
Peggy Tsang

##### Japan

Nagahisa Uki  
Tokio Wada  
Hiroko Watanabe

##### People’s Republic of China

Qian-Fei Liu  
Hong-Mei Xin

##### Republic of Korea

Hye-Jung Kim  
Jin-Yeong Kim

##### Russia

Lev N. Bocharov  
Alexander A. Kurmazov  
Igor I. Shevchenko

##### U.S.A.

Elizabeth Tirpak  
William L. Sullivan

##### Other

Vera Alexander (Vice-Chairman, PICES)  
Hyung-Tack Huh (Chairman, PICES)  
Richard J. Marasco (Chairman, F&A)  
Alexander S. Bychkov (Executive Secretary)

## **F&A Endnote 2**

### **F&A Committee Meeting Agenda**

1. Opening by F&A Chairman
2. Adoption of agenda
3. Audited accounts for fiscal year 2000
4. Tenth anniversary of PICES
5. Annual contributions
6. Budget
  - a. Estimated accounts for fiscal year 2001
  - b. Proposed budget for fiscal year 2002
  - c. Forecast budget for fiscal year 2003
  - d. Interest and other income
  - e. Working Capital Fund
  - f. Home Leave and Relocation Fund
  - g. Trust Fund
7. Fund-raising activities
8. PICES Intern Program
9. Proposed PICES Visiting Scientist Program
10. Schedule and financing of future Annual Meetings of the Organization
11. Assistant Executive Secretary position
12. Space, facilities and services
13. Other business
14. Adoption of F&A Report and recommendations to Council

**F&A Endnote 3**

**Auditor's report (2000) to the Organization**

Flader and Greene  
Chartered Accountants  
9768 Third Street  
Sidney, B.C.,  
Canada. V8L 3A4

To the Council of the North Pacific Marine Science Organization

We have audited the statement of financial position of North Pacific Marine Science Organization as at December 31, 2000 and the statement of operations and changes in fund balances for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2000 and the results of its operations and changes in fund balances for the year then ended in accordance with generally accepted accounting principles.

Sidney, B.C.  
March 22, 2001

**Flader & Greene**  
**Chartered Accountants**

**NORTH PACIFIC MARINE SCIENCE ORGANIZATION  
STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2000**

ASSETS	2000	1999
<b>CURRENT ASSETS</b>		
Cash and short term deposits	\$ 495,200	\$ 496,116
Accounts receivable	45,801	-
Prepaid expenses	1,460	3,802
	\$ 542,461	\$ 499,918
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 25,601	\$ 7,317
Funds held for contracting parties (Note 3)	91,300	88,600
Funds held for Beyond El Nino conference	-	46,848
	\$ 116,901	\$ 142,765
<b>FUND BALANCES</b>		
<b>WORKING CAPITAL FUND</b>	\$ 215,392	\$ 158,402
<b>TRUST FUND</b>	100,000	88,751
<b>HOME LEAVE RELOCATION FUND</b>	110,168	110,000
	\$ 425,560	\$ 357,153
	\$ 542,461	\$ 499,918



**STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2000**

	<b>General Fund</b>	<b>Working Capital Fund</b>	<b>Trust Fund</b>	<b>Home Leave Relocation Fund</b>	<b>2000 Total</b>	<b>1999 Total</b>
<b>FUND BALANCES</b> , beginning of year	-	\$ 158,402	\$ 88,751	\$ 110,000	\$ 357,153	\$ 371,777
<b>SOURCES OF FUNDS</b>						
Contributions from Contracting Parties	531,590	-	14,500	-	546,090	519,000
Budgeted transfer to General Fund	58,400	(58,400)	-	-	-	-
Contributions and grants	-	164,746	23,343	-	188,089	-
Interest and other income (Note 4)	-	43,118	4,182	4,650	51,950	39,550
<b>FUND BALANCES</b> , before expenditures	589,990	307,866	130,776	114,650	1,143,282	930,327
<b>EXPENDITURES</b>						
Personnel services	286,297	-	-	-	286,297	230,913
Travel	74,713	-	21,519	-	96,232	112,740
Communication	29,252	-	-	-	29,252	29,477
Contractual services	15,893	-	-	-	15,893	12,052
Printing	57,030	-	-	-	57,030	56,934
Supplies	6,984	-	-	-	6,984	6,755
Equipment	10,877	-	-	-	10,877	4,757
Annual Meeting	43,454	-	-	-	43,454	60,878
Workshops	31,904	73,006	-	-	104,910	39,998
Relocation	-	-	-	4,482	4,482	15,548
Miscellaneous	3,355	-	-	-	3,355	2,878
PICES X Anniversary	-	27,661	-	-	27,661	-
Intern program	-	-	18,060	-	18,060	-
Special projects	-	-	12,000	-	12,000	-
Unrealized losses on foreign exchange	1,235	-	-	-	1,235	244
	560,994	100,667	51,579	4,482	717,722	573,174
<b>NET FUNDS AVAILABLE</b>	28,996	207,199	79,197	110,168	425,560	357,153
<b>TRANSFER TO WORKING CAPITAL FUND</b> (Note 5)	(28,996)	28,996	-	-	-	-
<b>INTERFUND TRANSFERS</b> (Note 6)	-	(20,803)	20,803	-	-	-
<b>FUND BALANCES</b> , end of year (Note &)	-	\$ 215,392	\$ 100,000	\$ 110,168	\$ 425,560	\$ 357,153

**NORTH PACIFIC MARINE SCIENCE ORGANIZATION  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000**

**1. PURPOSE OF ORGANIZATION**

The North Pacific Marine Science Organization (PICES) is an intergovernmental non-profit scientific organization whose present members are Canada, Japan, the People's Republic of China, the Republic of Korea, the Russian Federation and the United States of America. The purpose of the organization is to promote and coordinate marine scientific research in order to advance scientific knowledge of the North Pacific and adjacent seas.

**2. ACCOUNTING POLICIES**

The financial statements are prepared in accordance with the North Pacific Marine Science Organization's Financial Regulations and are prepared in accordance with generally accepted accounting principles. The following is a summary of the significant accounting policies used in the preparation of these financial statements:

(a) Fund Accounting

The Working Capital Fund represents the accumulated excess of contributions provided from Contracting Parties over expenditures in the General Fund. The purposes of the General Fund and Working Capital Fund are established by Regulation 6 of the Organization Financial Regulations.

The Trust Fund was established in 1994 for the purpose of facilitating participation of a broad spectrum of scientists in activities of the Organization.

The Home Leave Relocation Fund was established in 1996 to pay relocation and home leave expenses of new employees and their dependents to the seat of the Secretariat and removal after period of employment has ended, and to provide home leave for international staff. This fund is set at \$110,000.

(b) Capital Assets

Capital assets acquired by the Organization are expensed in the year of acquisition.

(c) Income Tax

The Organization is a non-taxable organization under the Privileges and Immunities (International Organizations) Act (Canada).

(d) Foreign Exchange

Transactions originating in foreign currencies are translated at the exchange rate prevailing at the transaction dates. Assets and liabilities denominated in foreign currency are translated to equivalent Canadian amounts at the current rate of exchange at the statement of financial position date.

**3. FUNDS HELD FOR CONTRACTING PARTIES**

The funds held for contracting parties are advance contributions from Japan for their 2001 fees.

#### 4. INTEREST AND OTHER INCOME

	Working Capital Fund	Trust Fund	Home Leave Relocation Fund
Interest income	\$ 8,114	\$ 4,182	\$ 4,650
Income tax levies	26,971	-	-
GST rebates	8,033	-	-
	\$ 43,118	\$ 4,182	\$ 4,650

#### 5. TRANSFER TO WORKING CAPITAL FUND

Pursuant to Financial Regulation 6 (iii), the Working Capital Fund is to be increased by the surplus in the General Fund.

#### 6. INTERFUND TRANSFERS

Pursuant to decision 00/A/2(iii) of the Governing Council, \$20,803 was transferred to the Trust Fund.

#### 7. WORKING CAPITAL FUND SURPLUS

Pursuant to decision 00/A/2(i) of the Governing Council, \$58,200 of the funds held in the Working Capital Fund will be transferred to the General Fund to reduce 2001 contributions.

#### 8. COMMITMENTS

General administrative and communication services are provided to the Secretariat of the Organization by the Government of Canada through the Department of Fisheries and Oceans. This agreement commenced April 1, 1992 and continues indefinitely with a review every three years. The fixed cost for services is \$4,000 per year. Services provided are invoiced quarterly.

## F&A Endnote 4

### Tenth Anniversary of PICES

The Convention for a North Pacific Marine Science Organization entered into force on March 24, 1992, and the PICES First Annual Meeting was held in October 1992, in Victoria, Canada. At the Eighth Annual Meeting, Council decided that the Tenth Annual Meeting will be hosted by the Secretariat at the location of PICES I, in October 2001 (Decision 99/A/4). At the Ninth Annual Meeting, Council discussed and approved various activities being planned to commemorate the anniversary. It was noted that the *FY 2001* budget does not cover these items, and voluntary contributions and funds obtained from the 2001 Ocean Exhibition should be used to cover potential costs for special events associated with PICES X (Decision 00/A/5).

The following summarizes implementation of Council's decisions:

1. A letter was sent to member countries and agencies requesting voluntary contributions to support PICES X and activities related to the PICES' tenth anniversary. Voluntary contributions from National Marine Fisheries Service, NOAA, U.S.A. (\$71,350), Fisheries and Oceans Canada (\$10,000), National Oceanic and Atmospheric Administration, U.S.A. (\$15,350), TINRO-Center, Russia (\$1,460), and the PICES IX Local Organizing Committee, Hakodate, Japan (\$2,780) were received and used for financing PICES X special events during 2000 and 2001. To reduce PICES expenses for the Annual Meeting, Fisheries and Oceans Canada (Pacific Region) generously offered to host the Welcoming Reception and provide computers, audio-visual equipment, and staff for technical and logistical support.
2. Full or partial travel support was provided to the keynote speaker of the Opening Session (Dr. Warren Wooster), 5 invited speakers for the Science Board Anniversary Symposium, and 20 invited speakers (paid by PICES and co-sponsoring programs and organizations) for scientific sessions at PICES X.
3. Invitations, without financial commitments, were sent by the Secretariat to the founders of PICES, based on lists of names provided by member countries. After U.S.A. transferred special funds to PICES to support participation of US VIPs in PICES X, travel arrangements for them were made by the Secretariat. All VIPs were invited to the Chairman's Reception.
4. The Ocean Exhibition, organized in conjunction with PICES X, raised a revenue of \$9,000.
5. The special PICES Anniversary Book: *Historical Atlas of the North Pacific Ocean: Maps of discovery and scientific exploration 1500-2000*, was published in August and distributed at PICES X. The book received excellent reviews and was selected as "Peak of the Week" by *The Globe and Mail* (October 6, 2001). The total cost of the book was estimated at a level of \$100,000. The expenses were substantially reduced (to about \$54,000) by signing an agreement with *Douglas & McIntyre*, allowing the publisher to produce additionally a minimum 7,000 copies for sale in Canada (2,500), U.S.A. (3,500) and UK (1,000). The remaining expenses were covered by a donation received from the National Marine Fisheries Service (NOAA, U.S.A.).
6. After evaluating the feasibility of an open house on scientific research vessels during PICES X, the event was cancelled.
7. Media was approached to raise public awareness about the Organization and the PICES Tenth Annual Meeting. Fisheries and Oceans Canada (Pacific Region) provided communications support by issuing a News Release.

The public was invited to attend the following events on themes facing the North Pacific:

Paul Kennedy, Host and Producer of the popular CBC Radio *Ideas* program, led a lecture and discussion on “Exciting developments in learning from the Oceans” at the Lester B. Pearson College on October 6. The program was featured via an interactive webcast on *www.racerocks.com* with Pearson College students also on location at Race Rocks. Race Rocks was announced as Canada’s first Marine Protected Area under the *Oceans Act* on September 14, 2000.

Dr. Nathan Mantua, from the Joint Institute for the Study of the Atmosphere and

Oceans, located at the University of Washington, gave a talk on “Biotic consequences of climate variations: A review of empirical evidence for strong biophysical interactions in the North Pacific” on October 12, at the University of Victoria.

Dr. Vera Alexander, Vice-Chairman of PICES and Dean of the School of Fisheries & Ocean Sciences at the University of Alaska, prepared a lecture on “Trouble in the northern North Pacific? As the wind blows...”. Fisheries and Oceans Canada scientist Dr. Richard J. Beamish, internationally-renowned researcher, challenged conceptions about fish and the marine environment in his lecture “Changing how we think about fish”.

## F&A Endnote 5

### Payment schedule of national contributions<sup>1</sup>

	CANADA	CHINA	JAPAN	KOREA	RUSSIA	U.S.A.
1992 <sup>2</sup>	June 9, 92	Sept. 29, 92	Mar. 23, 92			Apr. 24, 92
1993	Dec. 14, 92	<b>July 30, 93</b>	Mar. 12, 93			Jan. 8, 93
1994	Feb. 22, 94	Mar. 14, 94	Jan. 28, 94			Feb. 14, 94
1995	Jan. 5, 95	<b>May 29, 95</b>	Mar. 4, 95		<b>July 18, 95</b>	Mar. 21, 95
1996	Feb. 21, 96	<b>May 23, 96</b>	Jan. 12, 96	<b>July 9, 96</b>	Feb. 21, 96	Feb. 29, 96
1997	Dec. 20, 96	Mar. 27, 97	<b>Apr. 21, 97</b>	<b>May 6, 97</b>	<b>Oct. 8, 97</b>	Jan. 20, 97
1998	Feb. 3, 98	<b>May 8, 98</b>	Jan. 13, 98	<b>Dec. 5, 98</b> <b>Jan. 6, 99<sup>3</sup></b>	<b>July 22, 98</b>	<b>May 7, 98</b>
1999	Nov. 30, 98	<b>Nov. 26, 99</b>	Mar. 29, 99	<b>Aug. 16, 99</b>	<b>Dec. 13, 99</b>	Jan. 27, 99
2000	Feb. 9, 00	<b>Aug. 29, 00</b>	Nov. 30, 99	<b>June 1, 00</b>	<b>Nov. 2, 00</b>	Jan. 18, 00
2001	Jan. 24, 01	<b>Not received as of Oct. 1, 01</b>	Dec. 13, 00	<b>Aug. 23, 01</b>	<b>May 18, 01</b>	Jan. 3, 01

<sup>1</sup> bold italics denote late payment

<sup>2</sup> partial year from March 23-December 31, 1992

<sup>3</sup> partial payment in 1998, remainder paid in 1999

**F&A Endnote 6****Budget for fiscal year 2002**

<b>Category</b>	<b>Allotment</b>
Personnel Services	\$ 304,000
Annual Meeting	50,000
Special Meetings	58,000
Travel	78,000
Printing	69,000
Communication	32,000
Equipment	7,000
Supplies	7,500
Contractual Services	14,000
Miscellaneous	3,500
<b>Total</b>	<b>\$ 623,000</b>

<b>Source</b>	<b>Contribution</b>
Contributions from six Contracting Parties	564,000
Transfer of Working Capital Fund surplus	59,000
<b>Total</b>	<b>\$ 623,000</b>

**2002 Annual Fee for each Party****CDN \$ 94,000**